



DIAKONIA COUNCIL OF CHURCHES

invites

**suitably qualified and experienced applicants to apply for the post
of
Youth Intern**

The core responsibility of the Youth Intern is to be the link between Diakonia Council of Churches and the Diakonia Youth Forum, while providing the necessary guidance and assistance to the Diakonia Youth Forum in the process of implementing its activities/programmes, and charting its path.

This is a fixed short term contract - (15 hours per week for six months).

KEY RESPONSIBILITIES

- + Be the link between Diakonia Youth Forum and Diakonia Council of Churches and its member churches
- + Assist with the development of the vision of the youth forum
- + Ensure that relevant events are organised for the youth
- + Assist with the structuring of a permanent youth committee
- + Developing a Youth Database with relevant information on youth issues.
- + Governance, progress and support for the Youth Forum

REQUIREMENTS

- + Good understanding of the church and its networks
- + Experience in working with youth on complex issues
- + Strong interpersonal communication and presentation skills
- + Proven ability to initiate and manage social media campaigns
- + Fluency in English - a second language will be an advantage
- + A commitment to social justice
- + Unendorsed Code 8 drivers licence and ability to drive safely

SKILLS

- + Excellent oral and written skills
- + Excellent computer skills
- + Excellent social media skill
- + Ability to deal effectively with more than one task at a time
- + Excellent listening skills
- + Experience in working with ecumenical and interfaith groups

The position offers a competitive salary commensurate with other likeminded organisations.

The successful candidate must be able to provide the name and number of their Minister as one of their referees. Two other contactable referees, names and numbers are needed. Providing this information is giving the organisation permission to contact referees as a matter of reference. Please seek the permission of referees before submitting their names and contact details.

NOTE TO APPLICANTS

Should you not hear from us within 1 (one) month of the closing date, please regard your application as unsuccessful. Applicants are informed that applications, copies of qualifications and CVs will not be returned

CLOSING DATE FOR APPLICATIONS: *Friday 3 August 2012.*

Applicants must submit a covering letter with application addressed to:

**The Organisational Manager
Diakonia Council of Churches
Diakonia Centre
20 Diakonia Avenue
4001 DURBAN**

**Or Email to: martinus.potgieter@diakonia.org.za
Or Fax: 031 3103502**